

**STATE OF MARYLAND  
PUBLIC SERVICE COMMISSION  
Telecommunications Division  
6 Saint Paul Street, 17<sup>th</sup> Floor  
Baltimore, Maryland 21202-6806  
(410) 767-8052  
Toll Free: (800) 492-0474  
www.psc.state.md.us/psc/**

**Registration** (Complete  
Pages 1,2,3,4)  
**Re-certification**  
(Complete Page 1. Complete  
Pages 1 & 4 if adding or deleting.)

**Registration Form to Provide Payphone Service in the State of Maryland**

**PLEASE PRINT OR TYPE**

**Registration No.: X-**

Date: \_\_\_\_\_ Fed. Employer Identification or SSN No.: \_\_\_\_\_

Name of Registrant\* (Provider's name as it appears in Commission records and the local exchange company billings records):  
\_\_\_\_\_

Registrant's Trade Name or DBA (If none type N/A):  
\_\_\_\_\_

Registrant's Principal Place of Business (Address for regulatory notices and telephone bills from local exchange company)

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person \_\_\_\_\_ **Total Number of Phones** \_\_\_\_\_

Business Telephone No.: \_\_\_\_\_ Alternate Contact Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_ Email Address \_\_\_\_\_

Applicant is:  Individual  Partnership  Corporation  Other \_\_\_\_\_

\*The Registrant shall be responsible for the installation, maintenance and operation of its payphone(s) in the State of Maryland.

The undersigned hereby certifies under oath that (s)he is an officer or authorized representative of the Registrant and that the above information is true. The Registrant agrees to comply with the terms of this registration form and all other applicable rules, regulations and Orders of the Commission. The registrant certifies that the appropriate certification/authorization has been or will be obtained from the responsible government entity, property owner or lessee for placement of each payphone(s) in Maryland. Attached is a complete and current list of all payphones operated by the Registrant in Maryland. The Registrant agrees to update this list by an annual filing with the Commission, providing a complete listing of all active payphones in Maryland and any changes to the information provided above. If the Registrant is a corporation, an officer of the corporation must sign.

\_\_\_\_\_  
Applicant/Provider Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

**Mail To: Kathleen DeBolt  
Maryland Public Service Commission  
William Donald Schaefer Tower  
6 Saint Paul Street  
Baltimore, Maryland 21202-6806**

**COMPLETE AND RETURN TO THE MARYLAND PUBLIC SERVICE COMMISSION**

**BALTIMORE CITY LOCATION**

**IMPORTANT NOTICE**

***Attention All Payphone Service Providers (“PSP”) in Baltimore City, Maryland***

If you plan to install a pay telephone within the boundary of Baltimore City, you must also receive permission from the municipal department for minor privilege permits when the phone is to be installed outside the premises and protrudes onto the public right-of-way (e.g. sidewalk). Please be advised that the failure to obtain the appropriate permit subjects the violator to fines of up to \$500 per violation. Each day that a violation continues constitutes a separate offense.

To obtain an application for a minor privilege permit, you must contact in person:

Minor Privilege Permit  
Department of Housing & Community Development  
417 East Fayette Street, Room 100  
Baltimore, Maryland 21202  
Telephone: (410) 396-3347

The Commission will not accept a payphone service provider registration form until the provider certifies under oath that it understands and agrees to comply with Baltimore City’s minor privilege permit requirements, where applicable.

I hereby certify under oath that I understand and agree to obtain a Baltimore City minor privilege permit where applicable.

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Registered Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

GENERAL

1. An initial registration form must be filed with the Public Service Commission prior to providing service in the State of Maryland. This registration **cannot** be sold or transferred.
2. All payphone providers shall file with the Public Service Commission an annual report by April 1<sup>st</sup> of each year. The filing shall include: (a) the company name; (b) the location of each active payphone owned or operated by the company; (c) the telephone number of each active payphone owned or operated by the company; and (d) the local exchange carrier for each active payphone owned or operated by the company. If the company considers the annual listing proprietary, it shall designate the filing as proprietary.
3. Authority granted pursuant to this registration is strictly limited to the provision of payphone service and does not authorize the applicant to provide any other telecommunications services.
4. All payphone service providers must comply with the applicable Federal and State laws (including the applicable regulations in Code of Maryland Regulations (COMAR)).
5. All payphone service providers shall pay the appropriate fees pursuant to Public Utility Companies Article §2-110 of the Annotated Code of Maryland.
6. All payphone service providers shall prominently and conspicuously post on or near each payphone notification of: (a) the proper dialing sequence to complete calls; (b) the local coin rate or a procedure to obtain free rate information for exclusively card operated and/or coinless payphones; (c) the name and address of the payphone service provider, the operator services provider; (d) the operator service provider's toll free number for maintenance and refunds and a toll free number for customers to use to contact the current long distance carrier; and (e) the Maryland Public Service Commission's authority over the payphone service provider, the long distance carrier and the operator service provider and the toll free number of the Public Service Commission.
7. A payphone service provider shall post or verbally inform payphone users of the charge for directory assistance calling, if any, prior to directory assistance call completion, or shall post notification of the procedure to obtain free rate information for calls to directory assistance.
8. The length of a local call shall not be limited.
9. Payphone service providers shall not block incoming calls without prior authorization from the Public Service Commission.
10. All payphones shall receive incoming calls without charge.
11. Payphone service providers shall provide to each local exchange company providing dial tone a one time written attestation that the payphone provider has or will obtain the appropriate certification/authorization from the responsible government entity, property owner or lessee for placement of each payphone(s) in Maryland.

RATES AND CHARGES

1. All payphone service providers may charge users for a directory assistance call.
2. Without the use of a coin, all payphone users must be able to reach: (a) toll free numbers; (b) the Universal Emergency Number 911 Services by dialing "911"; (c) the appropriate Maryland One Call Center utilizing "811"; (d) the telecommunications relay services; and (e) a local operator. There shall be no prior coin deposit required for 0-Minus (0-) dialing.

EQUIPMENT REQUIREMENTS

1. Telephone directories (white and yellow pages) shall be provided on an annual basis.
2. State and Federal height and hearing aid compatibility regulations shall be observed.
3. All payphones shall be able to access all interexchange carriers and complete local and long distance calls in Maryland.
4. All payphones, except exclusively card operated and/or coinless payphones, must be capable of accepting nickels, dimes and quarters and have sent-paid long distance capability, except sent-paid person-to-person calls.
5. Unless a waiver is granted, all payphones must have lighting in all outdoor locations unless such locations are already adequately lighted, and must return deposited coins if a call cannot be completed (as for example, if the called number is busy or not answered).
6. An amplifier handset is required on a payphone that replaces a telephone so equipped and one for every four payphones in a single telephone bank must be compatible with Federal goals of improving access of hearing-impaired individuals to the telecommunications networks.

PENALTIES

1. Any person found in violation of the Public Service Commission Law shall be subject to the Commission's penalty provisions that include, but are not limited to, the disconnection of payphone subscription and the revocation of the payphone registration, subject to the Commission's Rules of Practice and Procedures.

NOTICE

Accepted Registration forms have NO CASH VALUE!  
—Incomplete Registration forms will be returned—

